

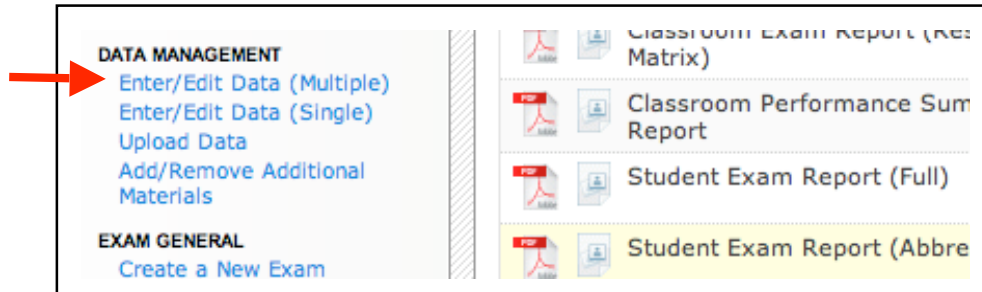
Directions on How to Input Writing Assessment Scores

1.) Log into Data Director

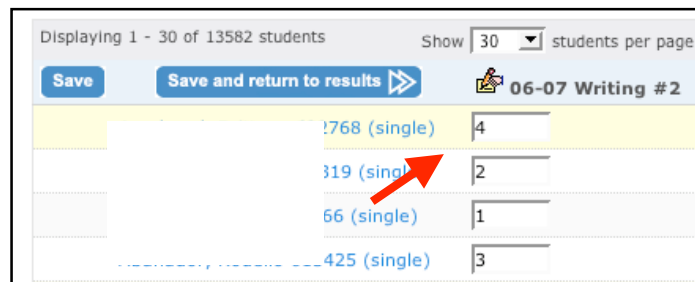
2.) Click on the “EXAMS” tab at the top of the screen (DO NOT input student results in the “Assessment” tab)

3.) Click on the appropriate Exam (eg. 08-09 Writing Assessment #1 – G4)

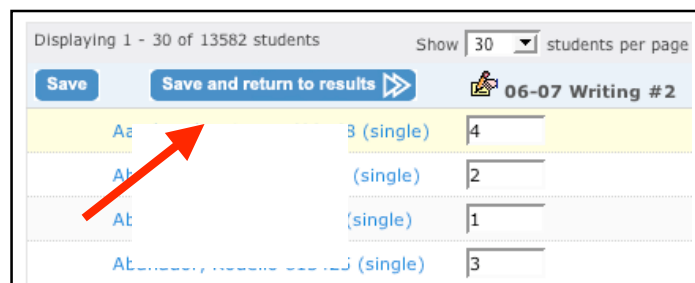
4.) On the left side of the screen, click on “Enter/Edit Data (Multiple)”



5.) Input the appropriate student scores (only input a score from 1 to 4)



6.) Once you are finished, click on “Save and Return to Results.”



7.) You can now access any of the reports listed on the left side of the screen.