

Hermosa Drive Elementary School
Fullerton, CA
(714) 447-7720

Dear Hermosa Families:

The Hermosa staff and I believe that our foremost objective is to educate children and to provide them with a safe and orderly learning environment. We believe that in order for your child(ren) to meet the challenges that he/she will face in society, the development of self-discipline and individual responsibility is essential. Our school wide discipline plan at Hermosa Drive is designed to promote success for all learners, where teachers' time and energy is spent teaching and where your child's time is spent learning. The emphasis of this plan is on self-discipline, responsible decision making and problem solving.

The communication of this plan is essential and is best supported when it is reviewed both at school and at home. Teachers will review expectations with students for both the classroom and playground. We are also asking that you read and discuss this information with your child(ren). Our greatest success as a school comes when parents, staff and students work together to maintain a positive educational atmosphere in the classrooms and on the playground.

Your support and assistance is greatly appreciated as we support all students' success at Hermosa Drive. Please sign and return the bottom portion of this form to your child's teacher as soon as possible. If you have questions or concerns regarding the school-wide discipline plan, please feel free to call.

Sincerely,

Robin Gilligan, Principal

Hermosa Drive Elementary- Schoolwide Discipline Plan

I have read the school's discipline plan. My child and I have discussed the expectations for student conduct and the school rules. We both understand the consequences that will result from choosing appropriate or inappropriate conduct. We have read and discussed Education Code 48900 and understand the reasons for suspension from school or expulsion from the Fullerton School District.

Student _____ Teacher _____

Parent's Signature _____ Date _____

Student Signature _____ Date _____

Hermosa Drive **Student Problem Solving Steps and Honors**

Students are encouraged to assume responsibility for their actions by first considering the choices and then thinking about the possible consequences of each. Students are positively recognized for conduct that demonstrates socially responsible decision making and positive problem solving.

Problem Solving Steps:

- 1) Tell the person(s) what you don't like and ask him/her to stop. If the other person doesn't stop when asked to then you need to:
- 2) Ignore it if you can or go to another location on the playground. If the other person follows you to another location then you need to:
- 3) Ask an adult for help. The adult will attempt to find out if the three steps were taken before intervening.

Most problems can be solved at the student level if both students follow the problem solving steps correctly.

Rewards for Courteous, Responsible, Positive Behavior Choices:

Hermosa Super Star Tickets

10 tickets = 1 item of your choice from the Super Star Store

20 tickets = Popcorn/Music party for you and two of your friends

45 tickets = Pizza party with the Principal and two of your friends

Other ticket redemption may be offered throughout the school year.

Monthly drawings for special prizes at assemblies.

Special Recognition Awards:

Students are recognized monthly for academic excellence, exemplary citizenship or great improvement in conduct or work habits at a Student Recognition Assembly. Super Star Tickets and Hermosa Hawk Tokens may be redeemed in the school office. A wide variety of individual classroom incentives are also in place.

Hermosa Drive Student Behavior Consequences

Students will be issued a citation for repeated or serious infractions of the school rules. We ask that parents discuss the misconduct with their child, sign the citation and return it to school the next day.

Consequences - Grades 1, 2, 3:

- First Citation: Staff will discuss the misconduct with the student, stressing the need for improvement. A Teacher/Parent Conference is held.
- Second Citation: 1 day Detention, 2:25-2:50. A second Teacher/Parent Conference is held.
- Third Citation: Referral to Principal. 2 days Detention, 2:25-2:50. Principal/Parent Conference is held.
- Fourth Citation: Referral to Principal. 2 days Detention, 2:25-2:50. Principal/Teacher/Parent/Student Conference is held to develop an individual plan for improved conduct.

Consequences - Grades 4, 5, 6:

- First Citation: 1 day Detention, 2:25-2:50. A Teacher/Parent Conference is held.
- Second Citation: 1 day Detention, 2:25-2:50. A second Teacher/Parent Conference is held.
- Third Citation: Referral to Principal. 2 days Detention, 2:25-2:50. Principal/Parent Conference is held.
- Fourth Citation: Referral to Principal. 2 days Detention, 2:25-2:50. Principal/Teacher/Parent/Student Conference is held to develop an individual plan for improved conduct.

Detention will be scheduled on Tuesdays and Thursdays weekly. If a student is absent, he/she will serve the detention at the next scheduled detention period upon his/her return to school. Students who do not report to detention as assigned will have to serve one additional day for each day missed. **Parents must make transportation arrangements for their child to get home after detention ends at 2:50 p.m. In cases of severe misconduct, a student may be referred for disciplinary action, without following the progressive steps listed above.**

Academic Honesty Grades 4-6

Students are expected to complete their own work with academic integrity. No student should use another person's work, cheat or plagiarize material to complete an assignment or test. Students who violate the District Policy for Academic Honesty will be disciplined according to Board Policy guidelines which include: **1) no credit for the assignment, 2) parent notification, 3) subject grade and citizenship grade will be affected depending on overall percentage and other behaviors. Additional consequences or interventions consistent with classroom or school-wide discipline plan will be assigned or imposed through progressive discipline steps depending on the nature of the assigned task or test.**

Hermosa Drive Learning Community Expectations

It is the goal of the Hermosa Drive Elementary Staff and community to provide a safe, positive and nurturing environment that focuses on the development of fairness, trust, communication and caring for every student. This climate is conducive to teaching and learning, both academically and socially.

Every student at Hermosa Drive Elementary School has the right to:

Be able to learn free from disruption;

Be safe at school;

Be respected by peers and adults; and

To do so in a neat and orderly school environment.

School Staff are responsible for:

Providing a quality learning environment for every child to access the Board adopted curriculum and State content standards.

Explaining and consistently enforcing classroom, playground and district expectations.

Approaching students positively with a rationale for consequences and/or citation.

Investigating all student concerns.

Parents are responsible for:

Knowing, understanding and supporting the expectations for student conduct.

Ensuring that your child attends school on time, every day, all day.

Ensuring compliance with the school dress code and policy for appropriate attire.

Ensuring that students bring or purchase a nutritious lunch and snack.

Checking in at the school office and obtaining a Visitor/Volunteer Badge before entering any classroom.

Delivering late student items (such as lunches, projects or assignments) to the school office to minimize classroom disruptions during instructional periods.

Students are responsible for:

Arriving to school on time prepared to learn.

Completing all assigned tasks.

Respecting the rights, safety and property of all students and adults.

Following all classroom, playground and lunch area rules.

Remaining within designated boundaries at all times.

Bringing to school only appropriate and approved belongings.

Wearing only appropriate and safe attire.

Hermosa Drive Student Conduct Expectations

The student conduct expectations listed below ensure that a positive learning environment exists for our entire learning community of students and adults at Hermosa Drive. In addition to these specific school expectations, California Education Code 48900 (included in this packet) lists additional reasons for student suspension or expulsion.

BE POLITE AND RESPECTFUL TO OTHERS.

- Treat adults and peers with respect.
- Be respectful of the ethnic background and personal beliefs of others.
- Take turns.
- Follow all playground rules and honor the freeze bell at the end of recess.
- Playground games are open to all students and may not be 'closed'.
- Use appropriate language and gestures.
- Use quiet voices near classrooms, breezeways and lunch areas.
- Respect others property.

BE COOPERATIVE.

- Accept responsibility for your own actions.
- Be honest in school work and actions.
- Have a positive attitude.
- Be in the right place at the right time doing the right thing.
- Willful disobedience will not be tolerated.
- Follow the dress code for appropriate student attire.

KEEP OBJECTS, HANDS AND FEET TO YOURSELF.

- Fighting, play-fighting, or other aggressive behavior is not permitted.
- Play involving bodily contact is not permitted.
- Do not throw objects not intended for that purpose.

BRING ONLY APPROPRIATE ITEMS TO SCHOOL.

The following items are **NOT** permitted:

- hand-held computer games, radios, CD players, laser pointers, beepers, phones
- imitation firearms or weapons, explosives of any kind - fireworks, poppers, caps
- dangerous or disruptive objects, firearms or other weapons
- skateboards, roller blades, scooters, shoes with built-in wheels
- aerosol products (ie: breath fresheners, spray deodorants)
- obscene materials or personal belongings displaying vulgar pictures or language
- items displaying drug, alcohol, or tobacco products or logos
- sports equipment (except with special permission from school personnel)
- toys, trading cards
- cosmetics or hair care products
- gum
- medications
- pets (without specific authorization from school personnel)

School authorities may search student belongings if there is a reasonable suspicion that there is possession of any item, substance or material that is prohibited on campus.

TAKE PRIDE IN YOUR SCHOOL BY KEEPING IT NEAT AND CLEAN.

- Use school facilities properly.
- Pick up your own litter on the playground and in the lunch area.
- Put all trash in proper containers.
- Keep restrooms clean and report any problems to the office or custodian.
- Do not deface or destroy school property.