

Acacia School

Student Handbook

2011-2012



**Fullerton School District
Acacia Elementary
1200 N. Acacia Avenue
Fullerton, CA 92831
Phone (714) 447-7700
FAX (714) 447-7595
Dr. Karen L. Whisnant, Principal**

<http://fsd.k12.ca.us/acacia>

LETTER OF INTRODUCTION

Welcome! This booklet serves as an introduction to our school, as well as a review for our returning students and parents. We have included policies that have been established for our school to maintain a safe, orderly, and effective learning environment. Please keep this for reference throughout the year. The principal, teachers, and all school staff are here to help you. We know that as a student, you will always do your best work, cooperate, and show respect for all people at the school. As a parent, we invite you to become involved in the school in any way that you are able. We are pleased to have you with us!

Sincerely,

Acacia Staff

SCHOOL STANDARDS

STUDENT RESPONSIBILITY

Education includes the development of responsible behavior, self-discipline, and good citizenship. In order to maintain an effective learning environment, students must develop pride in themselves and their school. In addition, students must show courtesy and respect toward others at all times. It is the responsibility of each student at Acacia to be aware of and to follow all standards established for the school.

PARENT RESPONSIBILITY

We ask that you read through this booklet with your child, discuss the information with him or her, and stress the importance of adhering to these expected standards. Please also support the school in seeing that our high standards of conduct are maintained.

STUDENT BEHAVIOR

I. We are respectful at all times

1. We are proud of our school, and we keep it safe and clean.
2. We are expected to do our best work, using good manners and good sportsmanship.
3. We are respectful to all adults at all times.
4. We treat others as we would like them to treat us.

5. We do not use profane or abusive language.
6. We do not physically or verbally harass or hurt others.
7. We do not deface school property.

II. Articles Prohibited at School

1. We may not bring toys to school. This includes balls.
2. We may not bring any type of harmful object to school, such as a knife or weapon.
3. We are not allowed to chew gum at any time.
4. We are not allowed to use skateboards, scooters, or roller blades for getting to and from school.
5. We may not bring electronic games or devices to school except on Game Day.

III. Outside Walkways/Halls

1. We always walk on the sidewalks.
2. We do not bounce balls or play games in the walkways.
3. We do not disturb any classes that are in session.

IV. Restrooms

1. We do not play, scream, or loiter in the restrooms.
2. We do not take food into the restrooms.
3. We leave the restroom neat and clean.
4. We use the restrooms and outside drinking fountains only at recess and lunch unless in an emergency.

V. Eating Area

1. We come into the eating area quietly.
2. We talk and eat quietly.
3. We sit only at our assigned tables.
4. We use appropriate table manners.
5. We never throw food.
6. We clean up our own area after we eat.
7. We do not stand up or walk around until we are dismissed.
8. We raise our hands and wait to be excused.
9. We walk to the playground.

VI. Recess

1. We walk quietly and in an orderly manner to and from our classroom.
2. If needed, we go to the restroom and get a drink during play time or when the three-minute warning bell rings.
3. When the final recess bell rings, we stop playing immediately and walk to our line.
4. We never leave the playground without permission from an adult.
5. We eat our snacks at the lunch tables.
6. We do not run on the blacktop.

VII. On the Playground

1. We try to solve our own problems.
2. We go to an adult on duty for help.
3. We do not shove, kick, or play roughly at any time.
4. We walk on the blacktop and may run on the grass.
5. When the grass is wet, we will remain on the blacktop and out of puddles.
6. We report any harmful objects found on the school grounds, such as broken glass or broken equipment, to an adult on duty.
7. We follow school rules in all games.

Kindergarten Playground

The kindergarten playground is for the use of kindergarten children only under the supervision of their teachers and playground supervisors. Children in 1st - 6th grades should not be on the kindergarten playground at any time during school hours as well as before school or after school. Parents should not allow younger children to play on the kindergarten playground before, during, or after school.

VIII. Equipment Use

1. SWINGS - We count to 20, sitting only. We face the buildings. We do not jump off or twist the chains. No count backs are allowed.
2. JUMP ROPES - We use ropes for jumping only. We do not swing, pull, or tie the ropes.
3. BALLS - We kick balls only on the grass area.

IX. Leaving the School During School Hours

1. We must ALWAYS have permission from the office before leaving the school grounds. We MUST be accompanied by an adult.

X. Arriving at School

1. We arrive at school **NO EARLIER** than 7:45 A.M.
2. When the bell rings at 7:45 a.m., we go immediately to the playground. When the three-minute bell rings, we know we must get a drink and use the restroom prior to the final bell. When the final bell rings we walk to our lines and stand in line quietly.
3. If we ride bicycles to school (Gr. 4-6), we park and lock them in the bike racks outside the kindergarten playground.
4. We should never walk through the parking lot unattended.

XI. After School

1. We go directly home after school, unless enrolled in an after school program.
2. We do not stop and play on the playground on our way home.
3. We never walk through the parking lot unattended.

XII. Weapons

1. I understand that if I bring a knife, a gun, explosives, or any dangerous object which can be used as a weapon to school, I will be recommended for expulsion.
2. I understand that possession of such weapons at school or at a school activity is also grounds for suspension or expulsion.
3. I understand that I may not bring a replica of a weapon, such as a toy gun. This can result in suspension or expulsion.

XIII. Drugs, Alcohol, and Tobacco

The following policy has been adopted by the Fullerton School District's Board of Trustees:

Students involved in the possession, sale, and/or use of behavior affecting substances shall be subject to disciplinary procedures which will result in suspension or expulsion.

The same policy holds true for possessing and/or smoking tobacco.

Authorities may search a student's belongings if there is a reasonable suspicion that the student is in possession of any item, substance, or material that is prohibited on campus.

XIV. Dress Code

1. Students are encouraged to wear clothing that is neat, clean, and appropriate for school. Any clothing that is a distraction to learning is not allowed.
2. Clothing should cover appropriately. Spaghetti straps are not allowed and sleeveless tops should be at least 3 fingers in width at the shoulder.
3. Tops should cover the midriff and should not be low cut or off the shoulder.
4. Shorts and skirts should be at least "fist-length" when arms are down at the side.
5. Clothing should not be oversized or baggy.
6. Shoes should be safe, with closed toes and heels. No sandals or flip-flops, or heels higher than one inch should be worn.
7. No make-up, tattoos, or pocket chains are allowed.
8. Hairstyles or dyed hair that are distracting to the learning environment are not allowed.
9. Clothing must not have inappropriate logos, sayings, or pictures.
10. Hats are for outdoor sun protection only.

A student who comes to school without proper attention to grooming and dress will need to call a parent to have acceptable clothing brought to school.

XV. Cell Phones

Cell phones are to be kept in students' backpacks during the school day. If a student chooses to use his/her phone during school it will be taken away. A parent will then need to pick up the phone from the office.

DISCIPLINE

One of our most important goals is to maintain our school-wide discipline plan. When students know and follow exactly what is expected of them, and when discipline procedures are fair and consistent, the school will run in a safe and orderly manner. We ask that you take time to go over our discipline plan as listed below.

The school discipline policy clearly communicates to students the standards for expected student behavior. Students receive positive support for appropriate behaviors and consistent consequences for inappropriate behaviors. The severity of the consequences is determined by the frequency and/or seriousness of the inappropriate behaviors.

The California Education Code specifies that willful defiance of authority and habitual profanity or vulgarity, stealing, or damaging school property, causing or threatening to cause physical injury to another person, and harassment of any kind is strictly prohibited and constitutes grounds for suspension.

The following plan will be in effect:

POSITIVE CONSEQUENCES

1. "Caught" Ticket Program - Students will be issued "Caught being very good" tickets for positive behavior. When a class receives 40 "catches" they will receive an extra recess with the principal.
2. Every Friday, one or two students from each classroom will receive a "Principal's Award" in the principal's office.
3. A special activity, "Game Day" will be planned each trimester for those students who do not receive any citations. Students will be allowed to bring games and electronic devices to school on that day to be played with at a designated time.
4. Each teacher will provide consistent positive rewards and recognition for appropriate behaviors in his or her classroom.

CITATIONS

Citations will be issued if a student:

- Plays in an unsafe manner or misuses playground equipment
- Physically or verbally harasses or hurts another student
- Is disrespectful toward any person

A student will be cited and immediately referred to the principal for:

- Fighting
- Defying authority
- Using inappropriate language

CONSEQUENCES FOR CITATIONS (Per Trimester)

First - Citation is sent home, signed by a parent, and returned the next day. If it is not returned, the student will call his/her parent.

Second - Same procedure as for first citation.

Third - Referral to the office, and a letter and/or phone call to the parents from the principal.

Fourth - One day suspension and parents will be required to meet with the principal.

If a student receives a fifth citation within the same trimester, he/she will be suspended for two days, a sixth for three days, and so forth.

All school personnel are authorized to issue citations. Once a citation is given, it will stand as issued. We thank you for your support and cooperation as we work together to provide a safe and orderly environment for all students and staff.

SAFETY

Students are requested to arrive at school no earlier than 7:45 a.m., fifteen minutes before classes begin.

Students are encouraged to use sidewalks whenever possible when coming to school and going home. Students should never walk across the middle of the street or through the parking lot.

Students should not leave campus during school hours without permission from the parent. Any student who leaves campus must be checked out by a parent, guardian, or authorized adult. Supervision is not provided on the playground after classes are dismissed. Students are to go directly home after dismissal unless involved in an after school program.

BICYCLES - Grades 4, 5, and 6

Bike racks are provided for the parking of students' bicycles. However, the school is not responsible for damage to or theft of any bicycle brought to school. Students who ride bicycles must lock their bikes.

The following are basic standards regarding bicycle safety:

- STUDENTS ARE REQUIRED BY LAW TO WEAR A HELMET
- Bicycles should be licensed by the Fullerton Fire Dept. which can be done on-line
- Students should know basic bicycle rules/regulations before riding a bicycle to school
- Bicycles are not allowed on the playground, in patio areas next to classrooms, or in the school parking lot
- Students should never loiter around the bike racks

SCHOOL POLICIES & PROCEDURES

ABSENCES

A telephone call on the day of each absence or a note upon the student's return to school signed by the parent or doctor and indicating the reason for a child's absence is necessary to excuse absences. You may also fax the absence note to the school office (714) 447-7595. For your convenience, we have an answering machine that is activated from 4:00 p.m. until 7:30 a.m. for you to call in an absence.

If your child has been absent due to illness for three consecutive days or more, a note is required from the physician stating the nature of the illness.

Student attendance is a top priority at Acacia! We ask your cooperation in seeing that your child attends school each day he/she is physically able. An absence from school is a hardship on a student. He or she misses important classroom instruction delivered by the teacher. In addition, \$42.00 is lost per child each day for every student who is not in attendance.

TARDINESS

One of the goals at Acacia is to begin instruction promptly each day. It is absolutely necessary to have **ALL** students arrive by 8:00 a.m.

In order to instill responsibility for promptness in students, the following program will begin the second day of school:

1. Students who are late must check in at the office before going to class. Late is considered anytime after 8:00 a.m. We appreciate the parent or adult accompanying the student to the office when he/she is late.
2. **ONLY ILLNESS, A DOCTOR/DENTAL APPOINTMENT, OR FAMILY EMERGENCY WILL BE CONSIDERED AN EXCUSED TARDY.**
3. A record will be kept in the office of all student tardies.
4. If a student is tardy three or more times during a trimester, he/she will lose morning recess for each subsequent tardy.
5. Parents of students with excessive tardies will need to meet with the principal.

TRUANCY

By California State Law (Ed.Code#48260), every child between the ages of six and sixteen years of age must attend school full time unless exempt under state law. A child is considered truant when he/she is absent from school without a valid excuse or is tardy three or more days. By California State Law (Ed. Code #48260), any student who is truant may be reported to our district Director of Child Welfare and Attendance.

RELEASE OF STUDENTS DURING THE SCHOOL DAY

There may be circumstances that arise during the year when it will be necessary for parents to check their children out of school for part of the day. When these situations arise, the parent must come to the office in order to check their child out. A student will not be released to anyone except the parent or an adult listed on the student's emergency card.

Permission from the parent over the phone may be granted provided the person checking the student out can provide proper identification. We ask that you make every attempt to schedule doctor and dental appointments outside of school hours.

EMERGENCY CARD INFORMATION

It is imperative that the parents of the student or an authorized adult be reached in case of emergency. For this reason, every effort should be made to keep the office informed of any changes in address or telephone numbers. The names and telephone numbers of friends, relatives, and babysitters listed on the card must also be kept current.

USE OF SCHOOL TELEPHONE AND MESSAGES

Children's plans for the day should be made ahead of time, so calls home will be unnecessary. **STUDENTS MAY USE THE OFFICE OR CLASSROOM PHONE ONLY FOR EMERGENCIES.** Arrangements regarding after school activities and student pick up should be determined prior to the start of the school day. **PLEASE DO NOT CALL THE OFFICE REGARDING AFTER SCHOOL PLANS UNLESS IT IS AN EMERGENCY.**

VISITING SCHOOL

To ensure the safety of our students, visitors MUST check in at the office and receive a Visitor or Volunteer badge before proceeding onto the campus.

Conferences with the teachers should be arranged for times other than during school hours. It is best to send a note, email, or call to arrange a conference at a mutually convenient time for you and the teacher.

LUNCH PROCEDURES

PURCHASING HOT LUNCH

The student lunch price for grades K-6 is \$2.55 daily. You may prepay for as many lunches as you would like. All money turned in will be credited directly to the student's account. Please place your check or money in an envelope marked with your child's name, I.D.#, and Room #. The envelope should be given to the child's teacher or deposited in the "Lunch Box" in the office. We also accept prepayments for school meals

through the mySchoolBucks.com online payment service. Lunches may also be purchased daily on a cash basis in the lunch line. Every student is assigned an I.D. # and is required to enter their number on a computer as they go through the line. If a student forgets his/her lunch or lunch money and has no money in his/her account, a granola bar and milk will be given.

Free and reduced price lunches are available to students who qualify because of family emergencies or limited family income. Applications were mailed home July 2, 2011.

Lunch Schedule (Monday, Tuesday, Thursday, and Friday)

Kindergarten/Early	10:00 a.m. - 10:20 p.m. Snack/PE
Kindergarten/Late	11:40 a.m. - 12:20 p.m. Snack/PE
Grade 1	11:20 a.m. - 12:00 p.m.
Grades 2 - 3	11:30 a.m. - 12:10 p.m.
Grades 4 - 6	12:00 p.m. - 12:40 p.m.

Wednesdays, Conference Week

All Kindergarten	10:00 a.m. - 10:20 p.m.
Grades 1 - 3	11:30 a.m. - 12:00 p.m.
Grades 4 - 6	11:50 p.m. - 12:20 p.m.

Last Day of School - June 14, 2012

All Kindergarten	8:00 a.m. - 11:30 a.m.
Grades 1 - 3	8:00 a.m. - 11:30 a.m.
Grades 4 - 6	8:00 a.m. - 11:30 a.m.

LOST AND FOUND

Please label your child's personal belongings. Children who have lost something should first check with their teacher and in the Multipurpose Room where a Lost and Found rack is maintained. Three times each year, all unclaimed lost and found items will be given to charity.

HOMEWORK POLICY

Homework shall be a regular school activity. Homework will:

- Encourage students to practice needed skills
- Develop independent study habits and responsible attitudes
- Enrich, extend, and enhance school experiences

Students are responsible for completing the assignments and turning them in to their teachers. They should listen carefully to instructions, get needed materials, and schedule

needed time. Students are responsible for the proper care of books and materials that are taken home.

Teachers are responsible for planning homework that is related to classroom content taught and appropriate for their grade level.

Parents are responsible for providing an environment in which homework can be completed. They are encouraged to help with scheduling time, finding a quiet workspace, and reinforcing good work habits. Parents should contact the teacher when there are questions about homework. They should encourage students to complete homework assignments carefully, neatly, and on time.

ABSENCE MAKE-UP POLICY

Parents should notify the office staff of any absence. If you call the school office by 9:00 a.m., your child's homework may be picked up the same day. If your call is received after this time, your homework may be picked up the following day. In the event of an illness extending beyond three weeks, a home teacher will be provided at the parent's request. A physician's note is also required. Classroom teachers welcome parents' assistance in determining whether the nature of the child's illness lends itself to academic study. Please do not hesitate to call the school regarding an absence of 5 days or more due to illness or family emergency.

REPORT CARDS AND CONFERENCES

Report cards are issued three times during the school year. Parent conferences will be scheduled twice during the year, in October and at the end of the second trimester in March. You will receive notification prior to conference times. Feel free to contact your child's teacher at any time throughout the year if you have a question or concern regarding his/her progress.

BIRTHDAYS

We realize that birthdays are exciting times for children. However, we ask that you please do not send sweets such as cookies or cupcakes with your child to share when he/she has a birthday. In order to develop good nutritional habits, we would prefer that you help us celebrate your child's birthday in another way. If you so choose, we would like to suggest that you instead donate a book in your child's name to his/her classroom library or to our school library.

SCHOOL PROGRAMS

GATE

The Gifted and Talented Education (GATE) program is designed to provide appropriate educational opportunities for students who are identified as GATE in the Fullerton School District. GATE classes use differentiated instruction strategies to provide depth, complexity, novelty, and acceleration of core, grade-level curriculum. Acacia School is

one of four schools in the Fullerton School District to offer designated GATE classes for students in grades 3 through 6.

All second grade students currently enrolled in the Fullerton School District have the opportunity to participate in the first round of screening and identification process. For upper grade students, parents and/or teachers may nominate a child for GATE testing. For more detailed information about Fullerton School District's GATE program, please refer to the following website: <http://fsd.k12.ca.us/menus/EdSvcs/GATE>

ENGLISH LEARNERS (ELS)

Students are considered English Learners based on their score on the California English Language Development Test (CELDT) given to them as a result of a parent's answers on the Home Language Survey. English Learners are provided daily English Language Development by specially trained teachers within the classroom until they attain language proficiency and can be classified as RFEP (Reclassified Fluent English Proficient). Language proficiency is the ability to use language for both academic purpose and basic communication. Our goal is to assist students to develop high levels of English language proficiency, a positive self-concept, and achieve academic success.

ASSESSMENT

Students in Kindergarten and Grade 1 will be given district benchmark assessments three times per year. Students in Grades 3-6 will be given the California Standards Test in the spring, as well as the grade level benchmark assessments. English Learners are given the CELDT every fall as well as all assessments related to their grade level.

SCHOOL SERVICES

HEALTH SERVICES

Each school is given the health services necessary to develop a program for the improvement of health education and the well being of students. A school nurse is available at Acacia one day a week and in emergency situations on an on-call basis. The school district offers the following services to our students:

- VISION SCREENING for Kindergarten, 3rd, and 6th graders
- HEARING SCREENING for Kindergarten, 2nd, and 5th graders
- DENTAL PRESENTATION for 1st grade
- GROWTH AND DEVELOPMENT videos for 5th and 6th graders and an AIDS video for 6th grade.

The following services are coordinated by our school nurse:

- Immunization requirements
- Maintenance of all health records
- Processing special health referrals
- Emergency care in case of accident or illness at school
- Control of communicable diseases in the school
- Interpretation of health information to staff
- Assistance in welfare cases

PHYSICAL SCREENING

The state of California mandates that all students entering first grade must show proof of having had a physical examination and TB test (with results) within 18 months prior to entrance into first grade. The Fullerton School District requires this physical for Kindergarten entry (6 months prior to the start of school). All new first grade enrollees to the district must show proof of the physical examination. A physician's certification form will be provided by the school.

IMMUNIZATIONS

The law requires that any student entering school must have all immunizations up to date. No student will be allowed entry into school without the required immunizations. Documentary proof must include the following minimal information:

- Name of the person immunized
- Birth date
- Types of vaccines administered
- Date each immunization was administered
- Name of physician or agency administering the vaccine (in the event that immunizations are contrary to the beliefs of the parent, the parent must sign an affidavit accordingly)

ILLNESS

Good health is more important than perfect attendance. Please do not send your child to school when he/she is ill. Call the school at once if your child has a communicable disease. The staff continually observes the students for possible symptoms or exposure to contagious diseases.

Please make sure the school has a current emergency card on file at all times with home, cell and parents' work numbers, a doctor's name and number, and the number of two other adults in case the parents cannot be reached.

It is suggested that parents file a medical release form with the hospital emergency room nearest the school (St. Jude Medical center) authorizing emergency medical treatment in the event a parent cannot be reached.

PUPIL MEDICATION

Since medical treatment is the responsibility of the parent and the family doctor, medications are rarely given at school. In most instances, the parent is urged to work out a schedule of giving medication outside of school hours. In the event that medication must be administered during school hours, a Request to Administer Medication form must be completed by the parent and physician. This form is available in the school office. This authorization must be renewed in the school office each school year. All medication will only be administered from a pharmacy labeled container with the proper medication and dosages that the physician has ordered. Medications are kept in the office where distribution can be supervised by office personnel. A STUDENT IS NOT ALLOWED TO CARRY ANY TYPE OF MEDICINE AT SCHOOL, including aspirin and cough drops.

INSURANCE

Insurance forms are sent home with students at the beginning of the school year. If you choose to take advantage of this service, please mail the form and premium directly to the company. If an injury occurs which is covered by the insurance, it should be reported promptly to the proper agency. The insurance forms are available in the office.

MISCELLANEOUS

BOOKS AND SUPPLIES

Students are expected to exercise proper care of all school supplies. Parents will be requested to reimburse the district for lost or damaged books and materials. Students are encouraged to cover their textbooks in order to preserve them.

MEDIA CENTER

The Media Center, consisting of a library and a computer lab, provides a wide variety of books, DVDs, video tapes, and computer software to enhance student learning. Students have the opportunity to research and study, as well as to reinforce skills learned in the classroom. We presently have 34 computers for student use and instruction.

VOLUNTEER PROGRAM

This program involves parents and community members who donate their time in the classroom in assisting students and teachers. Your child's teacher or the school office can provide you with the district required paperwork for volunteering. Help can also be given at home in the preparation of instructional materials. We strongly encourage your participation.

RELIGIOUS RELEASE

Fourth grade students have the opportunity to attend classes for religious instruction on Wednesdays during lunch. These non-denominational Protestant classes are held on campus in the Chapel on Wheels mobile trailer.

SPECIAL SERVICES

Student Success Team (SST)

The Student Success Team is a problem-solving, collaborative group. It is an opportunity for school staff and parents to share in a process that evaluates a student's strengths and areas of need to determine the best way to address concerns about a child's academic progress. This process is designed to create the most successful learning environment possible for the student.

The SST includes the child's teacher, principal, school psychologist, resource specialist, speech and language specialist, and the school nurse, when needed. Parents are a part of the team and information and concerns about their child are essential for forming an action plan to ensure academic achievement.

THE LEARNING CENTER

Acacia School offers small group instruction and support for students identified as qualifying for needed interventions. Acacia serves students with mild to moderate disabilities and/or learning difficulties. We serve students in the least restrictive environment to meet their learning needs. Services may be provided "behind the scenes." The student may not even be aware of the support, which will include collaboration with the general education teacher in planned classroom interventions. Other students are served in the resource room, also known as The Learning Center, utilizing the latest research-based programs to help increase academic achievement. Because we do not have a special day class on campus, students with more severe disabilities are referred to other programs in the district.

PSYCHOLOGICAL SERVICES

The responsibility of our students' well being is shared by every member of the staff. To assist the staff, our school psychologist may provide services which include testing, consulting, and counseling.

SCHOOL BASED COORDINATED PROGRAM

Students who do not qualify for Special Education services but who are experiencing difficulties in academic areas may receive support in the classroom through the School Based Coordinated Program. Our Resource Specialist coordinates this program.

SPEECH AND LANGUAGE PROGRAM

Speech and Language services are provided by our Speech and Language Specialist for pupils who demonstrate delays or disorders in these areas. Determination of need is based on criteria set by State and Federal law.

**ACACIA BELL SCHEDULE
2011/2012**

**Monday/Tuesday/Thursday/Friday
Kindergarten - 6th Grade**

KINDERGARTEN	ARRIVAL	NURTRITION/LUNCH/RECESS	Dismissal
Kindergarten/ Early	8:00	10:00 - 10:20 Snack/PE	11:40
Kindergarten/ Late	10:20	11:40 - 12:20 Lunch/PE	2:20

1st - 6th	ARRIVAL	RECESS	LUNCH	RECESS	Dismissal
1st	8:00	10:00-10:15	11:20-12:00	1:15-1:30	2:30
2nd	8:00	10:00-10:15	11:30-12:10	1:15-1:30	2:30
3rd	8:00	10:00-10:15	11:30-12:10	1:20-1:30	2:30
4th 5th 6th	8:00	10:00-10:15	12:00-12:40		2:30

Wednesday

KINDERGARTEN	ARRIVAL	NUTRITON/LUNCH/RECESS	Dismissal
All Kindergarten	8:00	10:00 - 10:20	11:40

1st - 6th	ARRIVAL	RECESS/NUTRITION	LUNCH	Dismissal
1st 2nd 3rd	8:00	10:00 - 10:15	11:30 - 12:00	12:30
4th 5th 6th	8:00	10:00 - 10:15	11:50 - 12:20	12:30

June 14, 2012

Kindergarten-3rd	8:00	10:30 - 11:00	11:30
4th - 6th	8:00	10:50 - 11:20	11:30

Early Dismissal 12:30 PM
December 23, 2011 - Friday before Winter Break
April 6, 2012 - Friday before Spring Break

Early Dismissal 11:30 AM
June 14, 2012 - Last Day of School

ACACIA SCHOOL

STUDENT HANDBOOK VERIFICATION

2011-2012

I have read the Acacia School Handbook and reviewed it with my child. **Please return this signed form to your child's teacher by Friday, September 9, 2011.**

Student Name (please print)

Grade

Room #

Student Signature

Parent Name (please print)

Parent Signature

Date